



Acknowledgment of Updated Drop-off and Pick-up Policy

Please note change in drop off time

Drop-off and pick-up can be hectic and busy times, usually with more than one family coming and going at once. We ask that drop-offs be short and positive - delaying your goodbye often makes it difficult for your child to settle in and make a smooth transition to their room for the day. It can also be very disruptive for the other children and to the morning day care routine within the classroom. In the event of a "rough" drop-off, one of the teachers can message you to update you and let you know once your child has settled in. To keep things simplified, we ask that you place all of your child's belongings in their appropriate spot, walk your child to their classroom, and say your goodbyes.

Breakfast is served daily from 8:00am-8:30am. If you arrive after that time make sure your child is fed before dropping them off. Breakfast will not be served after 8:30 am. Please be aware that children are NOT permitted to bring in outside food due to food allergies without a doctor's note.

Arrival time is no later than 9:30 am each day to ensure that your child can adjust before the day's activities begin. If you plan to arrive outside of your scheduled daycare hours (yet still within hours of operation) please advise the director as soon as possible. This however should only be reserved to appointments and unforeseen circumstances.

Daily nap time is from 12:00 pm-2:00 pm. Children may not be dropped off between 11:45 am and 2:00 pm as it is very disruptive to the children attempting to nap, and also for those being dropped off and expected to immediately lie down upon arrival. (Only under pre-arranged circumstances is this allowed with prior approval from the director are children allowed to come in during nap time.) Please let the director know when you will be arriving for pick-up during nap time so your child can be ready to go; and the other children won't be disturbed during their naptime.

Thank you for your cooperation and understanding!

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